**Splinter Walking and Social Group**

**Committee Meeting Minutes**

Date: 04 August 2019

Venue: Sunday walk

Attendees: David Murphy (DM); Pam Renshaw (PR); Phil Thorp (PT)

Absentees: Sheila Balding (SB)

Introduction

An inaugural meeting was convened to sign off the draft of a ‘Constitution’ document. The document has been prepared by a newly formed ‘Committee’, reference to which is made in the ‘Constitution’ document. The initial ‘Committee’ members are shown above.

Agenda

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| 1. Constitution document* Version 1.2 of the draft previously prepared and discussed was approved. DM suggested adding a Summary page but as it was unclear which items of the Constitution should be included in a summary it was agreed to release it as drafted and await any feedback before review.
 | Action |
| * Agreement reached to release the Constitution document and Committee Meeting Minutes to all walkers on the Group’s website. PT has already outlined the upgrade required to the website to the Group’s Website Officer, Chris Thorp (CT). PT will now roll out this upgrade.

2. Group communication* Agreed that when the website has been upgraded and relevant documents uploaded, a communication will be released to all walkers to inform them of the development. In the meantime, PT to draft a communication and circulate around the Committee before release.
 | **PT/CT****PT** |
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